

Project Worker: Safespace Calderdale

Job Description

Job title:	Project Worker: Safespace
Responsible to:	Team Leader, Safespace Project
Salary:	Actual £520 per month gross; NJC pt 26, £23,398 annual pro rata + 5% pension
Contract:	This is a fixed-term 3-month contract
Hours:	10 hours per week including evening shifts
Annual Leave:	25 days pro rata, plus 8 days bank holiday pro rata
Based:	Halifax office

This post is subject to an enhanced DBS check.

Background:

Calderdale Safespace currently offers out-of-hours support at weekends for people in emotional distress with a view to reducing the number of people attending A&E or NHS mental health services – or not getting any support otherwise. We are extending Safespace opening to Monday and Wednesday evenings for a trial 3-month period.

Job Summary:

As part of a project based in the centre of Halifax you will work in a team to provide a point of access for people aged 18+ who are experiencing emotional distress. The initial intervention/contact may provide an alternative option for people who may otherwise come under NHS, the Police or other statutory services' duty of care. Project Workers support Safespace visitors to consider, agree and arrange appropriate support for people's immediate and longer-term emotional health and wellbeing.

Safespace is an 'out-of-hours' service and is, therefore, open outside normal office hours. Project Workers will be required to work primarily evening shifts 5-10pm.

Main tasks:

Within a team approach, to develop and provide:

Support, information and advice for people in distress

- Helping people to identify what information, support and advice they need
- Supporting people with signposting and referrals to appropriate services
- Developing and maintaining up-to-date information resources, knowledge of services and links with other providers

Information and training for organisations:

As part of a team, to develop and deliver training workshops for referring agencies to raise awareness and enhance skills in responding to people in crisis.

Project-wide:

- To respectfully and supportively engage with visitors and potential visitors, understanding that their experience counts
- To take responsibility for acting on safeguarding concerns
- To work collaboratively with Safespace volunteers, including providing support and supervision for volunteers as required
- To promote the service within the voluntary and community and statutory sectors, representing Healthy Minds at partnership and strategic meetings as required
- To undertake monitoring and evaluation, which actively involves participants
- To prepare information as requested for management and stakeholders to enable a transparent and accountable input and outcomes.

General Work-related Expectations:

- To work within Healthy Minds' service-user-led values, ethos and vision
- To ensure that Recovery is at the heart of what we do
- To take an active role within the project team, and within the whole Healthy Minds team
- To be responsible for undertaking training and continuous personal development
- To be willing and able to share skills, knowledge and experience across the team
- To participate in regular supervision
- To be responsible for all personal admin and organisational tasks
- To work in accordance with all Healthy Minds' policies and procedures
- To be actively responsible for Healthy Minds' resources
- To comply with all relevant legislation
- To undertake any other duties as reasonably required, appropriate to the post and which complement the team approach.