

STANDARD BOARD PAPER FOR HEALTHY MINDS BOARD MEETINGS

Title: Annual Report & Accounts

Agenda Item No.: 7a

Prepared by: JRG

Date: 11/12/19

Purpose of the Paper: Information

Background:

2018-19 Annual Report and Accounts have been completed. The Independent Examiner's Management Letter to trustees, and actions grid have been received with the Annual Report and Accounts.

Relevant Information:

Delay in receiving these from independent examiner meant that Board was asked to approve accounts by email: all approved (excl. Spacey who does not have email access) Accounts were signed at Finance Sub Group and countersigned the following day by independent examiner.

Have been submitted to Companies House and Charity Commission.

Finance:

N/A

Next Steps:

AGM can now be set, with anticipated date of 14th January. Time & Venue TBC

Recommendation:

- 1: Formally record accounts approval
- 2: Note Management Letter and actions grid
- 3: Note date of AGM